



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GREEN HEAVEN INSTITUTE OF MANAGEMENT AND RESEARCH, NAGPUR
Name of the head of the Institution	ANIL SHARMA
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0712-2557407
Mobile no.	9422101434
Registered Email	ocihembra@gmail.com
Alternate Email	anilsharma@ghimr.edu.in
Address	Village Rui, Near Hotel Le-Meridien, Wardha Road,
City/Town	NAGPUR
State/UT	Maharashtra
Pincode	441108

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>Self financed</b>
Name of the IQAC co-ordinator/Director	<b>Dr.Rajani Kumar</b>
Phone no/Alternate Phone no.	<b>07122557407</b>
Mobile no.	<b>9766477405</b>
Registered Email	<b>rajanikumar@ghimr.edu.in</b>
Alternate Email	<b>rkrajanikumar@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.ghimr.edu.in">http://www.ghimr.edu.in</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.ghimr.edu.in/academic_Calendar.php">http://www.ghimr.edu.in/academic_Calendar.php</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B+</b>	<b>2.62</b>	<b>2019</b>	<b>15-Jul-2019</b>	<b>15-Jul-2024</b>

<b>6. Date of Establishment of IQAC</b>	<b>08-May-2018</b>
---	--------------------

<b>7. Internal Quality Assurance System</b>
---

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Group Insurance for staff and students done</b>	<b>10-Apr-2019 1</b>	<b>245</b>

Meeting conducted to take membership of e-ShodhSinghu and Shodhganga and provide remote access to e-resources of library.	10-Apr-2019 1	17
Conducted Orientation Workshop on the New MBA Curriculum for Faculty Members	15-Aug-2019 1	15
Academic Administrative Audit (AAA) conducted and its follow up action	02-Sep-2019 1	2
Conducted One Day Workshop on MOOCs and SWAYAM courses	07-Nov-2019 1	19
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Restructuring stakeholder feedback mechanism

Implementation of Outcome Based Education System.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Restructuring stakeholder feedback mechanism	Feedback mechanism restructured
Implementation of Outcome Based Education System.	POs and COs defined and Method for calculating attainment is formulated
Organization of various NSS activities	NSS activities throughout the year were organized and report is submitted to IQAC
Strengthening of Alumni Relations	Alumni Meet was organized
Mechanism for decentralization and participative management	Various institute level committees were constituted and are into functioning.
Initiating steps for energy conservation and green practices	Old Bulbs/Tubes were replaced by LEDs
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

27-Jun-2019

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

25-Jan-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Management Information Systems is operative in the college. The MIS pervades the following areas of institutional activities: 1. Working on SMS gateway/ Whatsapp Groups to send important notifications/ circulars to

different stakeholders of the college.  
2. Maintenance and Up gradation of the college website with distinct to MIS.  
3. Communication of important information to the general public through a website and conventional notices.  
4. Regular exercise of filling up scholarship forms through Govt. Portal.  
5. Barcoding system in the college library for better supervision.  
6. Library software in the library for better utilization of library resources.  
7. University has provided software for exam, enrolment and affiliation related work.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Though the curriculum is designed and revised by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, for effective curriculum delivery, Green Heaven Institute of Management and Research gives weightage to academic improvement and at the same time gives sufficient importance to overall development of students by encouraging them to work with various forums of the college such as Student Council, NSS, Sports and Cultural events, Managing Committee etc. In order to fill the gaps identified in the curriculum as per requirement of the Industry several training programs viz. Soft Skills and Personality Development, Computer Training, Aptitude Test, GD &PI Training, Sector and Company Specific Training Programs are conducted on a regular basis. Before the commencement of the session, the Academic Co-ordinator prepares the Academic Calendar as per the decision taken in the Teaching Plan Committee Meeting held. The internal Quality Assurance Cell (IQAC) plays an active role in planning, implementing and monitoring that the PSO and Cos for the respective subjects are met. Based on the syllabus designed by the University, Faculty Member prepares a detailed Lesson Plan specifying the Program Objectives, Course Outcomes along with details of teaching methods and teaching aids for their respective subjects. The Program objectives defined are in line with the mission and vision statement of the institution. Based on the Program objectives, the Course Outcomes are defined by the subject Faculty members and attainment targets set. COs with POs are mapped to assess the learning by setting attainment targets for students' performance. The teaching plan is reviewed in the Teaching Plan Committee meeting. At the start of academic session, the Director conducts a meeting with Faculty members to discuss action plans to arrive at an optimal and effective way for implementing those plans. These plans are deployed through regular discussions of FMs during IQAC meetings. Session of respective subjects are conducted as per the Time Table prepared by the Academic Coordinator. Training sessions so as to suit industry requirements are also incorporated in the time table. A record of attendance, assignments /tutorial, performance evaluation, is also maintained. Institute aims at effective curriculum delivery by providing required state of the art facilities in classrooms, seminar halls and PC Lab. Institute encourages use of different teaching aids such as Language Lab, and LCD projectors. ICT based teaching is practiced. Students are encouraged to participate in presentations,

case study analysis, company analysis, quizzes, seminars, objective tests, group discussions, for effective learning process. Every faculty member is assigned a group of students for mentoring throughout the session. Mentors conduct meeting with mentees and record their difficulties, requirements and suggestions to take necessary actions related to curriculum implementation. Faculty Development Programs are conducted to enrich faculty members with updated knowledge, comprehensive skills and right attitude. Faculty is encouraged to participate in continuing education programmes run by elite institutes for exchange of knowledge and skill. Above mentioned teaching-learning process helps students assimilate the curriculum effectively and receive additional inputs in the form of technical skills needed by the industry.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Financial Analysis	NA	06/09/2018	15	Employability	Financial skills
Communication and Personality Development A	NA	24/09/2018	15	Employability	Communication Skills/ Presentation Skills

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	Marketing Mgt Financial Management Human Resource Management Operations Mgt Service Sector Mgt	01/08/2019
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Marketing Mgt Financial Management Human Resource Management Operations Mgt Service Sector Mgt	01/08/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	221	221

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
---------------------	----------------------	-----------------------------

Aptitude Skills Development Program	07/01/2019	108
Communication and Life Skills Development Program	16/01/2019	113
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Marketing Management Financial Management Human Resource Management Operations Management Service Sector Management	105
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback on course structure as well as institute performance is collected from students, faculty, parents as well as Alumni. This is analysed and meeting of Faculty Members as well staff held to take necessary steps for overall development of the institute as well stake holders .Based on the analysis of the feedback received from the students, Alumni and faculty members, FMs were instructed to use innovative methods of teaching so as to encourage students' attendance and participation in class. Few techniques suggested: Presentations, Role Plays, Case Studies, Management Games, Movies, etc. Addition of Practice sessions for technical subjects such as Cost A/C , Financial Management and Operation Management in the regular Time Table. Module designed for Regular skill oriented training sessions such as MS Office, Soft Skills, and GD PI Sessions being conducted. Language Lab to be utilized to the fullest. Tutorial sessions for each course compulsorily added in the time-table. FMs to encourage students for timely submission of assignments. A common register being maintained for all subjects. FMs to encourage student's use of Library for additional reading, Sessions for library to be included in the regular time table. Question Papers for Mid term and End Term Exams to compulsorily have COs. Program Objectives and Program Specific Objectives are being informed to the students from day I and are also displayed at different places in the college. The course outcomes are evaluated and corrective measures for achievement of the same discussed and planned. More use of MOODLE for collecting assignments and conducting class test and quizzes. Director of the Institute instructed FMs to hone their skills by attending training/skill development courses. The Management would provide assistance in terms of leave and sponsorship of the training fees. FMs to keep records of the teaching-</p>

learning process in Sack info. In order to increase Alumni Participation, a registered Alumni Association to be formed. Enhance Alumni Participation in the college through inviting them for different curricular and co-curricular activities. Members of the Alumni Association to be included in IQAC and Advisory Committee of the College. To broaden the concept of Feedback, college needs to collect feedback from parents, as well as Employers and Members of the Advisory Board. Feedback forms to be sent to these stakeholders.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Marketing Management Financial Management Human Resource Management Operations Management Service Sector Management	120	142	113
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	Nil	221	Nil	14	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	4	4	4	6
<a href="#">View File of ICT Tools and resources</a>					
No file uploaded.					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students as mentee is allotted to each Faculty Member, by equally dividing with the available number of Faculty Members. The mentors allotted guide and mentor the student and facilitate Personal and Career Development through a relationship. Where they meet and discuss their academic plan and performance with their mentor, get the solutions over it. Guiding their mentees when they have a problem and motivate them to strive harder. In this way mentor and mentee gains something which enhances the skills, personality and is taken care of. Mentee gain individual recognition, encouragement, and support so that the students participate actively in all the



activities in the institute. This creates a culture that fosters creativity and innovative thinking, increased self-esteem and confidence when dealing with professionals/placements where students become independent leading to good placement or higher studies. Satisfaction of helping a student reach her academic and professional goals. Faculties gets recognized at work for participation in this program. It help them to increase self-esteem, self-confidence and affirmation of professional competence. Help student to grow, develop confidence to challenge oneself to achieve new goals and explore alternatives, as this help students to take their career decision and can flourish globally. A realistic perspective of the academe, students understand the fact and the practical world wherein they have to stand and ready to face challenges. Help to Contribute to student morale, motivation, and a sense of community

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
221	14	1:16

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	13	1	1	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	MBA	IV	17/05/2019	19/06/2019
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal evaluation system of the college is continuously monitored and modified for its effectiveness. Students are evaluated on a day today basis by the respective subject teachers through class tests, assignments, and class activities such as case studies, presentations, etc. Student's attendance and participation also plays an important role in the evaluation process. A sessional Exam is conducted before the University Exams to give the students a practise of writing the final exam. The syllabus covers complete syllabus as per R.T.M. Nagpur university pattern which mainly is a descriptive examination to test the concept understanding and applications. Earlier there was only one sessional exam held but since 2018, it has been decided by the Exam Committee to conduct one mid-term and one end-term sessional examination. The midterm exam covers the half of the syllabus. It has been decided by the IQAC/Exam Committee to conduct one mid-term and one end-term sessional examination from this year (2019). Students are informed in advance about the parameters of internal

evaluation system. Thus, it can be said that the college follows a Continuous Assessment System for Internal Evaluation. A Question Bank comprising of important questions for reference of students is uploaded on MOODLE. The examination schedule is displayed in advance in the academic calendar and is followed by entire college. The quality of question paper is at par with the universities' question papers. The answer books are evaluated in a given time and shown to students. Their doubts are cleared if any and the results are finalized.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institute is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. The university sends academic calendar for whole session which includes dates for start and end of odd and even semesters, dates for university examinations for regular students and students with backlog well in advance. Vacations are also mentioned in the calendar given by R.T.M. Nagpur University. All affiliated colleges have to follow the calendar of R.T.M. Nagpur University, Nagpur. College prepares academic calendar based on academic calendar given by R.T.M. Nagpur University. Academic calendar of college shows dates for start and end of odd and even semesters, dates for internal and university examinations and probable dates for other activities apart from regular academics with sufficient time in between for the students for self-study and preparations. Follow up of this calendar depends upon the University schedule. If there is a shift in dates as per university calendar, similar shift takes place in college calendar. However, usually, the calendar is followed. The Institute has adopted the Continuous Evaluation Strategy for assessment of student's performance which is described in detail in 2.5.1 and 2.5.2. The assessment process consists of number of parameters which include -mid- term sessional examinations and sessional Examination along with class tests, surprise tests, objective tests, quizzes, seminars, practical performance and viva-voce in each semester. As explained in sections 2.3.1 and 2.3.4, apart from regular teaching-learning process, students carry out many activities in each semester. Thus, it becomes imperative that all of these, i.e. academics, activities and examinations can go together with suitable time span available for self-study and preparation for examinations in between, calendar must be followed. Thus, the institution tries to follow the academic calendar at its end. If extra time is available due to shift in university examinations, it is utilized for arranging extra preparatory lectures for difficult subjects, additional lectures for lateral entry students or a short term course on some advanced topic for the benefit of students.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ghimr.edu.in/posandpso.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MBA	MBA	Marketing Management Financial Management Human	68	50	73.5

Resource  
Management  
Operations  
Management  
Service  
Sector  
Management

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ghimr.edu.in/InstPerformanceFeedback.php>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Guest Lecture On Goal Setting And Achieving Strategies	MBA	07/08/2018
Guest Lecture on From I can't to I Can	MBA	09/08/2018
Workshop on 'Interview Techniques' by Mr. Rahul Khalatkar	MBA	08/09/2018
Ad-Mad Competition by the Club Kotler's junction	MBA	15/09/2018
Guest Lecture on Business Legislation	MBA	17/09/2018
Industrial Visit to Bajaj Industries Ltd.	MBA	10/10/2018
Guest lecture on "Digital Marketing and Career Prospects	MBA	09/01/2019
Company Analysis Competition	MBA	23/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/12/2019	0
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/12/2019
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
na	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MBA	3	5.87
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA	2
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	Nil
<a href="#">View File</a>						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nil	Nil	NIL
<a href="#">View File</a>						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	2	Nil	Nil
Presented papers	2	2	Nil	Nil
Resource persons	Nil	Nil	Nil	1
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Workshop on "ViVahkipathshala	NSS	9	190
Blood Donation Camp	NSS	7	183
Tree Plantation	NSS	7	175
Observance Of "Parakarm Parv-Surgical Strike Day	NSS	8	180
Swachh Bharat Abhiyaan Activity	NSS	7	179
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Tree Plantation	Recognition	Gram Panchayat Rui	175
Blood Donation Camp	Recognition	GSK Blood Donation Bank	183
Swachh Bharat Abhiyaan Activity	Recognition	Gram Panchayat, Banwadi	179
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NA	NSS	Swachh Bharat Abhiyaan Activity	7	179
NA	NSS	Observance Of "Parakarm Parv-Surgical Strike	8	180

		Day		
NA	NSS	Tree Plantation	7	175
NA	NSS	Blood Donation Camp	7	183
NA	NSS	Workshop on "ViVah ki pathshala	9	190
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Industrial Visit	135	Institution	1
Outward Bound Training	130	Institution	2
Guest Lecture on Digital Marketing and Career Prospects	143	Institution	1
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academics	Industrial Visit	Bajaj Steel Industries Ltd	21/10/2018	21/10/2018	135
Outward Training	Outward Bound Training	Sahas-The Camp	01/10/2019	03/10/2019	130
Guest Lecture	Guest Lecture on Digital Marketing and Career Prospects	NSDM-India	01/09/2019	01/09/2019	143
Summer Internship Project	Summer Internship Project	Br. Sheshrao Wankhede Shetkari Sahakari Soot Girni Ltd	01/06/2019	30/07/2019	04

Summer Internship Project	Summer Internship Project	MAITREYA DEVELOPERS	01/06/2019	30/07/2019	04
Summer Internship Project	Summer Internship Project	DISANGO PVT.LTD	01/06/2019	30/07/2019	04
Summer Internship Project	Summer Internship Project	Lupin Ltd	01/06/2019	30/07/2019	02
Summer Internship Project	Summer Internship Project	Ceat Tyres Ltd	01/06/2019	30/07/2019	02

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Pix Transmissions Ltd	12/02/2019	Industrial Visits and Summer Internship Training of Students	2
Zim Laboratories Ltd	21/02/2019	Industrial Visits and Summer Internship Training of Students	4
Square Meals	10/01/2019	Industrial Visits and Summer Internship Training of Students	1

[View File](#)

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3	2.58

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Newly Added
Seminar halls with ICT facilities	Newly Added

Classrooms with LCD facilities	Existing
Seminar Halls	Newly Added
Laboratories	Existing
Class rooms	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Sackinfo	Partially	2.5	2009

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5766	1863979	Nil	Nil	5766	1863979
Reference Books	943	227289	Nil	Nil	943	227289
e-Books	18	Nil	Nil	Nil	18	Nil
Journals	12	30000	Nil	Nil	12	30000
Digital Database	1	16500	Nil	Nil	1	16500
Library Automation	1	50000	Nil	Nil	1	50000

[View File](#)

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/12/2019

[View File](#)

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	120	1	1	1	1	1	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	120	1	1	1	1	1	1	100	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)



## 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NI	<a href="#">NIL</a>

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12	11.39	8	7.18

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using funds as per the requirements in the interest of students. Laboratory- Record of maintenance account is maintained by lab technicians and supervised by In charge faculty. Other measures to maintain laboratories are as follows: The repairing and maintenance of sophisticated computer lab equipments are done by the technicians of related owner enterprises. The Computers are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab There is systematic disposal of waste of all types such as bio-degradable and e-waste. Library- The requirement and list of books is taken from the concerned departments and concerned faculties are involved in the process. The finalized list of required books is duly approved and signed by the Director. Every year in the beginning of session, students are motivated to register themselves in library to use library facility. During 2018-19 session the number of users was 95. The Library has special facility for visually challenged students by setting up two special computers for them. suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. The proper account of visitors (students and staff) on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee. Sports: Regarding the maintenance of indoor Badminton/ Volley Ball court / TT Courts on the college sports in charge consult coaches. In their guidance accommodates are arranged. During the session 2018-19 sem-2 won the cricket intra college championship. College students also play Chess, Basket Ball (W M), Table Tennis, 400 mts Race, 100 mts race in intra college level sports. Computers- Centralized computer laboratory established by sanstha's funds and more funds are used to maintain computers in the college. Computer maintenance through college technician is done regularly and non-repairable systems are disposed off. Classrooms- The college has a cleanliness and maintenance committee for maintenance and upkeep of infrastructure. At the departmental level, faculties submit their requirements to the Principal/Director regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of

different facilities by holding regular meetings of various committees constituted for this purpose and using the funds received by the college as per the requirements in the interest of students. Laboratory- Record of maintenance account is maintained by lab technicians and supervised by Faculty concerned .

<http://ghimr.edu.in/ProPolicies.php>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1 st year 2 nd year	85	1756005
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Logo Puzzle competition	11/11/2019	75	GHIMR
Kotler Junction's AD Mad Show	06/03/2018	90	Kotlers Junction Marketing Club
Softskill development	22/11/2018	199	Quest Motivational Academy
Remedial Coaching	12/11/2018	201	College
Research Methodology Workshop	23/06/2018	185	Dr. Ashish Linge
Striding Towards Final Placement	18/03/2019	88	Mr. Rohit Kothekar
Language Lab	16/01/2019	99	Dr. Rajani Kumar
Yoga Meditation	17/04/2019	89	College
Personal counselling and monitoring	22/04/2019	210	Faculty Members
Workshop on Union Budget 2018	03/03/2018	85	GHIMR and NCCL-CA Kailash Jogani and CA Zainab Kamal
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed

		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2018	NIL	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
AXIS BANK 2) AVIVATE PVT LTD 3) DI AGNO-PLUS HEALTH SERVICES 4) NEETA DIGITAL MARKETING	90	35	DASS LTD NATURE PROUD LTD NATURE PROUD LTD DASS LTD AXIS BANK AXIS BANK BHARTIYA APAGA CO OPERATIVE SOCIETY GIS TECHNOLOGIES PVT LTD GATEWALL LTD EROS HYUNDAI INFOTECH ENERGY PVT HDFC (HDB) MY LIFESTYLE GLOBAL PVT LTD AVM ENGINEER LTD FSC MAHESH D	80	60
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	Nil	0	0	0	0
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Ad-Mad show	Institute	120
Poster Making	Institute	199
Logo Puzzle competition	Institute	210
SKIT competition	Institute	188
Chess	Institute	29
Carrom	Institute	28
Badminton	Institute	23
Cricket	Institute	27
<a href="#">View File</a>		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	0	National	Null	Null	0	0
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Active Student Council and Representation of Students on Academic Administrative Bodies/Committees of the Institution. The Principal/Director will notify the selection process of student's representation. Every year the R.T.M. Nagpur university conducts Election for the students council Accordingly GHIMR forms Students Council having representation of students from First Year and Second Year The Secretary represents GHIMR on students council of RTMNU to solve the problems of students. Every Year College organizes Annual Social Gathering and National level paper presentation competition. For this yearly event a separate Students committee comprises students is formed to organize the event. Following are the roles and responsibilities of the Students association and Students council. Role of the Students association and Students council. 1. To officially represent all the students in the College. 2. To identify and help solve problems encountered by students in the College. 3. To communicate its opinion to the college administration on any subject concerning to the students and on which the council wishes to be consulted. 4. To promote and encourage the involvement of students in organizing Curricular , Co-curricular, Extra Curricular and Extension activities. Responsibilities of Students association and Students council. 1. To promote the interests of students among the college administration, staff and parents. 2. To inform students about any subject of concerns. 3. To consult students on any issue of importance. 4. To organize financial campaigns for college and charitable activities. 5. To organize educational and recreational activities for students. 6. To participate in developing the college educational projects and

to promote among the students. 7. To organize an activity to recognize the efforts of students involved in various college activities. 8. To propose activities to the college administration that would improve the quality of life in the college. 9. To maintain good relations, out of mutual respect, with the College staff and parents. 10. To promote the interests of students among the college administration, staff and parents. 11. To inform students about any subject of concerns. 12. To consult students on any issue of importance.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

61

5.4.3 – Alumni contribution during the year (in Rupees) :

6100

5.4.4 – Meetings/activities organized by Alumni Association :

8 Jan 2018 Venu: Green Heaven Institute of Management and research nagpur. Time.10Am to 12 Noon Agenda 1)Discussion on problem of alumnus. 2)Discussion on Entrepreneurship workshop to be conducted for Alumni.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• We at GHIMR have decentralized style of working. • We have open door policy, where anyone can talk to Director or Management by taking permission. • For participative management, the Director, HODs, Faculty and student representatives form the core part of the IQAC team. The Institute has divided all the work in different committees. The following committees are in existence to decentralize the academic and administrative activities. • Admission Committee • Placement /SIP Committee • Academic Coordination Committee • Annual Teaching Plan Committee • Examination Committee • Publication Committee • Web Related Services Committee • Garden and Maintenance Cleanliness Committee campus • Canteen • Annual Budget Committee • Alumni Committee • Stock Verification Committee • Student Welfare Committee • Student Council • Anti-Ragging • Anti-Tobacco • Women Grievance Handling Cell • Bus/Transport • National Service Scheme • Uniform / I Cards/Assets Each committee has a Convener who would define the roles and responsibilities of the committee and its members. The Chairperson should be informed about the same. The Committee comprises of faculty as well as Students. So not only faculty are being involved in the decision making process but students are also been involved in every committee. The faculty and students together work for the development of the students as well as Institute. The college being an MBA institute try to instill the decision making organization skills in the students by such initiatives. In addition to this all the programs be it small programs like Intra College competition, Independence Day, Republic Day, Club activities or big programs like Intra College Fest Encore, all these activities are been organized by the students with the guidance of Faculty members. Budget of these programs is been made with the faculty and sent for the approval to the Director and after that further committees of students are made for the proper organized event.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Industry Interaction / Collaboration</p>	<p>Efforts are made to build and maintain excellent rapport with the Top Management of various Organizations and Industries and forge collaborative Industry, Academia alliances. This provides a unique and rare opportunity provided to students to learn the theoretical concepts practically. • Experts from the Industry are invited for expert lecture and demonstration to enhance the knowledge of the student • The Training and Placement Cell of college work towards reducing the gap between a students' skills and the industry needs by producing competent resources equipped with personality development and campus recruitment training along with a perfect blend of professional etiquettes. The Training and Placement Cell organized various training sessions, seminars and workshops catering to various courses of the college. • GHIMR has MOUs with 5 leading Industries • Every year 2 Industrial visits are been arranged.</p>
<p>Human Resource Management</p>	<p>• The Institute organizes various orientation and enrichment programmes for both teaching and non-teaching staff members for upgrading their skills in the latest technology. • Salary, pay-scale and increments are given to staff members as per Government norms which leads to employee satisfaction. • The management contributes an amount equal to the employee share for EPF with Pension scheme and Group insurance. • Institute grants Medical, Casual, On Duty and Special Leave, Earned leaves to its faculty members and Non Teaching staff. It also provides Maternity Leave and Paternity leaves • GHIMR provide On Duty Leave for pursuing higher studies, attending enrichment courses/seminars/conferences/workshops and exam duties.. • Institute also has Biometric, CCTV facility which are used for human resource management</p>
<p>Library, ICT and Physical</p>	<p>The library materials via Web- OPAC</p>

Infrastructure / Instrumentation

library has also subscribed for online databases that can be browsed from 9 AM to 3.30 PM. • Each terminal is having internet facility. • Library is having reprographic facility within the institute's campus. • For security of library materials, we are having two fire extinguishers within the library. • Library is having 12 computers (2 for library staff and 10 computers • for students faculty). • Library is having computer terminals for searching content online. • CD Collection: Library also maintains the CD's received along with the books.

Research and Development

• The Research committee and IQAC is functional in the Institute to promote research activity. • Faculty members are encouraged to initiate research, present and publish research paper. • Institute provides paid leave on Duty (OD) for Faculty staff to attend seminars, conference and Workshops. • All the departments of the institute have access to well-equipped computer laboratories with adequate infrastructural facilities to carry out the research projects. • For promoting research GHIMR has purchased subscription for various online research journals to provide latest resources for the faculty members. • The institute motivates the faculty members to attend research-oriented seminars/workshops/conferences, etc., by providing special duty leave.

Examination and Evaluation

Examination and Evaluation GHIMR is affiliated to RTM Nagpur University, so the end semester exams are conducted by the University but examination and its evaluation at the Institute level is taken care by the Examination Committee formulated. • The examination committee has reinforced norms for the conduct of the examinations and made all faculty aware of these norms before the commencement of the exams. • Two Internal exams are been conducted, Mid Sem exams and Sessional exams at the semester end. • Preference of faculty regarding dates of invigilation duties is taken and factored in while preparing the duty chart. • The marks obtained in various class tests, Mid Sem exams and Sessional exams are also been used to assess the students and categorize them into Slow Learners and

fast learners. • Apart from Class tests and the Internal Examinations, various assignments are also been given to the students in each subject, which helps students to prepare them for University exams and also give aid to the faculty members for Internal assessment (marks)

Teaching and Learning

• All Faculty Members prepare Course file containing Teaching plan, Notes, additional Notes, content beyond syllabus, list of reference book etc. • The syllabus covered by each faculty is reviewed by the IQAC members at the end of every semester. • Institute invites expert from Industry to deliver expert lecture to enrich the knowledge of students and to fill the gaps of syllabus if any. • Study materials are shared with the students using LMS Moodle • All the classrooms are ICT equipped, making teaching learning more effective. • Faculty are encouraged to participate in faculty development programmes, seminars, refresher courses, workshops and conferences to upgrade their skills and constantly be in the process of learning so that they can percolate the benefits of their updated knowledge and skills to students. • We motivate our faculty members to pursue higher studies • GHIMR has WI-Fi enabled campus and provides facility for students to use internet as a resource in their studies. • Various departments and Training Placement Cell have been working towards augmenting institute-industry interface by organizing various seminars, workshops, invited talks, institute - industry interactions, etc.

Curriculum Development

GHIMR is affiliated to RTM Nagpur University, Nagpur and follows the curriculum and syllabus prescribed by the University. Affiliated Institutions are not allowed to design their own curriculum. Rather, after every 2-3 years, University revise their syllabus and faculty members from our college have been a part of the curriculum development committee formulated by university and have contributed to curriculum development. For each course the Model Question paper was also been designed, as University recently changed the syllabus as well as examination pattern to application



based questions, faculty members have contributes to it significantly

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>GHIMR actively uses online source of operations. In academics, Moodle is the LMS system used for classes, assignment and announcement Whatsapp and email are used as two sources of controlling and updating the campus placement activities. Institute uses its ERP software for various activities in the college which includes Academics monitoring, attendance updation, making and updation of Teaching plan. For salary and leave also the same ERP is been used to prepare salary and upload salary slips. It keeps the track of all personnel details of employees. Institute has its own LAN connection to communicate it with internal stakeholders. The Institute also has dedicated email ids for all the employees on the gmail education admin console. Institute maintains its website <a href="http://www.ghimr.edu.in">www.ghimr.edu.in</a> to communicate its philosophy and updates to external stakeholders</p>
<p>Administration</p>	<p>Administrative work of GHIMR, right from admission and enter all the data filled in the admission fprm to the college ERP, This data of students is then further used by Library and Faculty members for their usage. The Scholarship related work is also been done using the Mahadbt portal on Internet. University related work like Exam forms, Admit cards for examination, Internal assessment marks submission on website all these admin work are also been done online using RTM Nagpur University Web portal for the same.</p>
<p>Finance and Accounts</p>	<p>The Institute has already taken various steps for implementation of E-Governance in Finance Accounts:-            - On line fee collection from students            On line deposit of PF/ESI            On line deposit of TDS - On line leaves approvals.            On line payslips and leave records of staff</p>
<p>Student Admission and Support</p>	<ul style="list-style-type: none"> <li>• Admissions are controlled by Directorate of Technical Education Maharashtra, and the complete process right from the examination form,</li> </ul>

	<p>conduction of exam, results, document verification and final admission, the complete process in online and automated. • At the Institute level, admission form data as mentioned earlier is updated in the ERP. • The Scholarship portal is online and paperless. • Students are been connected through Whatsapp group, in which all the notices are been posted. • To support the studies of students, LMS software, Moodle is been used to provide lecture notes , PPTs and online quizzes</p>
Examination	<p>Examination are been conducted by the affiliated University, i.e. RTM Nagpur University, which are offline but exam form filling, internal assessment marks submission are an online process. The evaluation of the answersheets at University is also done online.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Rajani Kumar	3 day Case Development Workshop from 18th to 20th March 2019, organised by DMIMS	NA	1800
2019	Dr. Mubina Saifee	3 day Case Development Workshop from 18th to 20th March 2019, organised by DMIMS	NA	1800
2019	Dr. Rajani Kumar	International Conference organised by GH Raisonni Institute of Management and Research, Nagpur, scheduled on 19th and 20th April 2019.	NA	1500
2019	Dr. Mubina	International	NA	1500

	Saifee	Conference organised by GH Raison Institute of Management and Research, Nagpur, scheduled on 19th and 20th April 2019.	
<a href="#">View File</a>			

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Case Development Workshop	2	18/03/2019	20/03/2019	3
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• Sponsoring Conference and FDP Fees</li> <li>• Provident Fund, Maternity Leave, Medical leaves</li> <li>• Accidental Insurance, Increments, Promotions,</li> <li>• Bus facility for Commuting</li> <li>• Loan at 0 interest rate for all employees</li> </ul>	<ul style="list-style-type: none"> <li>• Provident Fund, Maternity Leave, Medical leaves</li> <li>• Accidental Insurance, Increments, Promotions,</li> <li>• Bus facility for Commuting</li> <li>• Loan at 0 interest rate for all employees</li> </ul>	<ul style="list-style-type: none"> <li>• Cash prizes and other prizes given to students for Intra- College competition</li> <li>• Scholarship in feed to deserving and needy candidates</li> <li>• Free Bus facility provided for College Commutation</li> </ul>

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly Institute prepare annual budget by taking budget from various committees formed and also event in-charge and financial allocation is done for the recurring and non-recurring items. The internal audit of the expenditure is conducted by our office accounts department, which is then audited by Chartered Accountant. The governing body of the Institute also has full time treasurer since inception, to ensure maintenance of annual accounts of annual accounts and balance sheet of the Institute. External auditor of the Institute performs an audit of the financial statements. The financial records of the College are audited after the end of each fiscal year and are certified. The last audit was done for the financial year 2018-19. There were no objections taken by the auditor. After completion, the final statutory audit report is submitted to the Governing body for approval. After approval, the financial accounts, documents are used for all statutory purposes

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Chandrakant Dahe, Nitin Suresh Kathade, Shantram U Sahare,Prakash K Nirwan	1221000	Scholarship to deserving students
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

1221000

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Rubrics	Yes	Rubrucs
Administrative	Yes	Rubrics	Yes	Rubrics

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Feedback collected from Parents and action taken thereof 2. Mentors personnaly contacted parents to discuss issues related to their wards 3. Invitation sent to parents to attend college functions from time to time 4.Parent teacher meet is held to discuss and interact with parents. 5.Parents provided with valuable suggestion for development of the institution.

6.5.3 – Development programmes for support staff (at least three)

1. Computer skills development program was organized. 2. Communication and aptitude skill development program also conducted.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Strengthen network with industry, alumni and other institutions to search for an opportunity to introduce new courses to meet the industry and local needs of the community and the industries in the vicinity 2. Institute will encourage Faculty Members to undertake research projects and come up-with quality publications in peer reviewed journals/UGC Care Listed Journals. 3. To strengthen Library facility and provide more quality journal for the students.

4. Strengthen the ED Cell of the institute to encompass entrepreneurial skills among students  
 5. To decide on Eco-friendly measures to reduce energy consumption in campus.  
 6 .To review green initiatives and waste management steps in campus  
 7. To work on NIRF participation

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Conducted One Day Workshop on MOOCs and SWAYAM courses	09/11/2019	09/11/2019	09/11/2019	19
2019	Academic Administrative Audit (AAA) conducted and its follow up action	02/09/2019	02/09/2019	02/09/2019	2
2019	Meeting conducted to take membership of e-ShodhSinghu and Shodhganga and provide remote access to e-resources of library	10/04/2019	10/06/2019	10/06/2019	17
2019	Restructuring faculty and staff appraisal mechanism	10/04/2019	10/04/2019	10/04/2019	24
2019	Group Insurance for staff and students done	10/06/2019	10/06/2019	10/06/2019	245
2019	Increase bandwidth of internet	10/04/2019	10/04/2019	10/04/2019	2

connection.

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Outward Training Camp	11/01/2018	13/01/2018	10	15
Industrial Visit	07/02/2018	07/02/2018	33	37
Kotlers' Junction Marketing Quiz	13/03/2018	13/03/2018	20	17
SIP Orientation Program for Sem II	13/04/2018	13/04/2018	33	32
Ankur - Induction Program for Sem I	06/08/2018	10/08/2018	49	58
Poster Making Competition.	21/08/2018	21/08/2018	51	48
Independence Day Function	15/08/2018	15/08/2018	44	49
"Uddan"-Freshers's Party	07/09/2019	07/09/2019	45	52

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
------	-----------	-----------	------	----------	---------	--------	-----------

	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	1	1	01/08/2018	1	Canteen Facility	Food	221
2019	1	1	01/08/2019	1	Hostel Facility	stay	29
2019	1	1	05/08/2019	1	Transportation Facility	Transport	43
2019	1	1	22/10/2019	1	Doctor on call	Medical Emergencies	10
2018	1	2	02/02/2018	1	NSS Activity for Adolescence	problems in youth	199
2018	1	1	21/07/2018	1	Tree Plantation	Environment	70
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book by AICTE	16/01/2018	GREEN HEAVEN INSTITUTE OF MANAGEMENT AND RESEARCH , Nagpur, affiliated to RTM Nagpur University and approved by All India Council for Technical Education (AICTE), functions as per the code of conduct prescribed by the University, Nagpur governed by the Maharashtra Public University Act 2016. The grant of approval by the apex body, AICTE is done as per the provisions made in the Approval Process Handbook, released by the AICTE every year. The details of Maharashtra Public University Act 2016 and AICTE's Approval Process Handbook can be viewed in the links given below: <a href="https://htedu.maharashtra.gov.in/wp-content/uploads/">https://htedu.maharashtra.gov.in/wp-content/uploads/</a>

		2014/10/Maharashtra-public-University-Act2017-english-copy.pdf https://www.aicte-india.org/bureaus/approval/ap_2018-19
University Act 2016	11/01/2018	Functioning as per statutory body

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanti function	02/10/2018	02/10/2018	180
Girvani an Educult program	05/10/2018	05/10/2018	155
Ankur-Induction Programme for sem 1	06/08/2018	10/08/2018	101
Poster making Competition	21/08/2018	21/08/2018	125
Independance Day Function	15/08/2019	15/08/2019	119
UddanFreshers Party	07/09/2019	07/09/2019	137
Outward Training	14/10/2019	14/10/2019	152
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants Response: The Green Practices are been encouraged for both the faculty members and the students and are been followed in the campus which are as follows: Bicycles: As the institute is located in Rural area which has good connectivity and good road structure, so the students ,faculty, other members who resides in nearby villages are encouraged to come by bicycles, which is explained to them as to reduce the hazards of the pollution becoming an alarm issue. Public Transport: As the institute is located just 04 km away from the highway, and having good road transportation facility, students, faculties other members are been encouraged to use the public transport as it may help saving environment, leading to safe and secure life in turn will benefit all. The City Star bus facility is operational from main pick points of the city to the Campus. Plastic free campus: The institute has made the campus plastic free. Usage of plastic free material is been encouraged. In Canteen the crockery maintained is plastic free. The security guard makes sure that no one enters the college campus with polythene bags. Paperless office: Though paper is been used, the institute has shown keen interest and making efforts in making the work paperless currently and in future also. One Side Used paper is used for internal works. The administration stores and maintain information/data through the system only where we can access the data anywhere, anytime and much quicker. Faculties tend to use the teaching aid through e-sources. Wi-Fi facility has also enabled to making more of paperless activities. Green landscaping with trees and plants: A number of plants exist at different place in the college to maintain cool and healthy atmosphere. When the college was built, care was taken not to chop down the old, large trees, and they were integrated into the college as a part of the campus, and stand tall even today.



The institute has taken several measures for planting to make Green campus. Students are been encouraged to plant the trees as and when they require. The institute plants trees regularly on every Independence Day, since last 10 years.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

I. FACULTY RETENTION Sponsorship by the college to attend development programmes and sanction of travel with due adjustment of their workload at the college Faculties are sponsored by the institute from time to time to attend FDPs, workshops, seminars, conferences, etc. so that they can be in touch with the latest up gradations in the field. Liberty to the academic coordinator and faculties about the academic planning, co-curricular activities and industrial visits and tours. The faculties of various subjects are given the liberty to plan for academics, curricular, co-curricular and extra-curricular activities in line with the college academic calendar and have the flexibility to change events as per the need and priority of the institute. On duty leave (ODL) for the education of the staff employed at the college. The faculties of GHIMR are provided Flexible working hours in case of PhD registrations and flexible working hours in case of PHD completion. Free WIFI Facility. Free WIFI facility is given to faculty members to enable to move with the changing environment there by keeping their morale up. Employee EPF. ALL the permanent staff and UGC approved faculties are provided with the benefit of EPF i.e. employee Provident Fund where the college contributes an equal amount of money every month to the employees EPF account and an equal amount is deducted from the salary of the employee which gives the employees a lump sum saving and a sense of security. Insurance cover is provided to teaching non- teaching staff by the college. II Admission Policy Admission to M.B.A. Programme at GHIMR Admissions at Green Heaven Inst. of Management and Research, Nagpur are done strictly on the basis of merit and in a transparent manner. College has not authorized any agency or agent for admission of students. In this regard parents and candidates are sincerely advised not to fall a prey to unscrupulous agents or agencies. MBA Admission process in India in all the top MBA colleges is a four step process. These 4 steps of MBA admission process are applicable to all the MBA colleges and it is practised religiously in GHIMR which offer admission after a rigorous selection process to select the most suitable candidate. STUDENTS ARE COUNSELLED AND ADVISED TO. GO THROUGH THE FOLLOWING STEPS.. Step-1: Register Apply for MBA Entrance Exam The admission process in top MBA colleges open in August/September first week and closes in November last week. Candidates desirous of seeking admission in top MBA colleges should register and apply for the relevant MBA entrance exam like MHCET/CMAT/XAT/IIFT/NMAT/SNAP within the specified registration window Step-2: Appear in MBA Entrance Exam Those who want to pursue management course ie MBA programme from GHIMR must appear in MHCET, CMAT, XAT, NMAT or other relevant entrance exam. Step-3: Shortlisting Process After declaration of MBA exam result in March, GHIMR shortlist the suitable candidates for final admission round on the basis of exam scores, academics, diversity, work experience among other parameters as per our admission policy and weightages. The process is completed by us individually as per the directives from DTE , MUMBAI AICTE directives. Step-4: Final Admission Process- GD-PI Round All the shortlisted candidates have to appear in the Group Discussion (GD), followed by Personal Interview (PI). Some times GHIMR l conduct GD Extempore before PI round On the basis of their performance in final selection round, weightage awarded to entrance scores, academic profile diversity, work experience and gender diversity, final merit list is generated and admission offers are made by the Institute. All admissions at Green Heaven Institute of Management and Research, Nagpur are done strictly on the basis of merit and in a transparent manner. College has

not authorized any agency or agent for admission of students. In this regard parents and candidates are sincerely advised not to fall a prey to unscrupulous agents or agencies. All admissions are done as per guidelines of Competent Authority of Govt. of Maharashtra for all sessions All the aspiring candidates seeking admissions under any quota (CAP quota / Linguistic Minority quota / Institutional Level quota / NRI / CIWGC(Gulf NRI) / FN / PIO - Overseas Citizens of India quota) must register their name on the official website STATE CET CELL (<https://www.mahacet.org/cetcell/>) , get their documents verified confirmed at Facilitation Center and get an acknowledgement from there itself. All types of candidates, including minorities, aspiring for admission under any quota, it is mandatory to get registered and get documents verified and confirmed at facilitation Centres.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://ghimr.edu.in/doc/GHIMR%20Best%20Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has developed a structured and effective implementation of the policies to provide quality education in management to the students from various parts of the society, to make them academically and technically competent. This objective is clearly reflected in mission vision statement. The college believes that professionals of this college should be not only academically sound but should also have values and strong professional ethics. The college aims to achieve this by incorporating experimental and project-based learning in teaching learning process along with strong Institute-Industry Interaction and research opportunities. These efforts will develop graduates who are academically and technically competent thereby making the college a globally renowned institute. The institute facilitates personal commitment to the educational success of the curriculum through a well planned and documented process, Where we are satisfied to see our student who has enhanced his knowledge, the academic record has been improved, the placement have become good, students are going for higher education. The other enterprising venture in campus which is operated and maintained by students is Kotler Junction, a students marketing club which helps to develop and enhance marketing and advertisement skills of the students . The Institute provides the students with an opportunity to hone and test their managerial skills and enterprising abilities. The students take the membership of the college canteen. ). GIRWANI is an Edu-Cult. Program intended to implant a sense of culture and unity through education which is the essence of any Indian festival at Green Heaven Institute of Management and Research. (GHIMR). Navratri is a portrait of colour, action, music and togetherness and is celebrated in a grand manner in GHIMR. Students and staff organised themselves into groups and performed Raas and Garba in the college . The Teaching and Learning process is being focused by following the major steps below Academic calendar, states the year round activities of the students. Curriculum academic committee prepares academic calendar prior to the semester. Every individual engaged with academic process ensure efficient and innovative implementation of curriculum. The preparation of successful implementation of curriculum goes through 1. Academic Calendar Time Table is prepared. 2. Appointments of Guest lecturers: It is been arranged with the objective to enrich with knowledge and update with current practices. 3. Preparation of teaching plan: Faculties prepares teaching plan 15 days before the commencement of semester that helps in adoption of teaching methodology in advance and better outcome from students. The e-resources are used efficiently for the enhancement of skills. 1. Regular Director's meetings:

The review of academic progress, student's attendance and review of syllabus completion status as per academic calendar is carried out. 2. Student feedback system 3. Club activities 4. Well-equipped library 5. Healthy work culture 6. Industrial visits are organized as per the curriculum. 7. Internet and Wi-Fi facility are provided to faculty and students for upgrading and adopting recent subject Knowledge

Provide the weblink of the institution

<http://www.ghimr.edu.in/>

### **8.Future Plans of Actions for Next Academic Year**

Keeping in view the feedback received from the NAAC Peer Committee, the Institute would look into the following matters during the next academic year: 1. Strengthen network with industry, alumni and other institutions to search for an opportunity to introduce new courses to meet the industry and local needs of the community and the industries in the vicinity. 2. To run up certificate /short run courses and enhance employability skills among students. 3. Besides curriculum prescribed by RTMNU, the college would design training courses on Communication and Personality Development, Presentation skills, GD and PI and other company specific training programs to make students employable. 4. Collect student feedback from parents and employers and work on the suggestions for overall improvement of the institute. 5. Institute will encourage Faculty Members to undertake research projects and come up with quality publications in peer reviewed journals/UGC Care Listed Journals. 6. To strengthen Library facility and provide more quality journal for the students. 7. Strengthen the ED Cell of the institute to encompass entrepreneurial skills among students 8. Work on establishment of Hostel Facilities for boys and girls 9. To decide on Eco-friendly measures to reduce energy consumption in campus. 10. To review green initiatives and waste management steps in campus 11. To work on NIRF participation